



# The Armidale School Party Information Form

Hosts of parties held during School terms should complete the form below and return it to either Deputy Headmaster or the relevant Housemaster.

The information will assist TAS in communicating important details to parents of other students planning to attend, particularly those of boarders. The details of the planned party are as follows:

Hosts: \_\_\_\_\_

Venue: \_\_\_\_\_

Age/Year groups involved: \_\_\_\_\_

Proposed numbers at party: \_\_\_\_\_

Travel arrangements (eg/ Are buses provided? If so, what are the details? Are private cars allowed? Will keys be taken? Will guests be allowed to leave at any time?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Arrangements regarding alcohol (Will there be alcohol at the party? Is it provided? Is it byo?):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Security/supervision arrangements (Are you hiring outside assistance? Are other parents helping? How many adults will be present?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A copy of the invitation is/is not attached to this form.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**NB/ Please attach a signed list of all boys invited.  
Without this we will not allow students who are in our care to attend.**