



The Armidale School

Enrolment Procedures and Fees Schedule for Overseas Students *CRICOS Provider No 02285K*



The Enrolment Procedure for The Armidale School

The Armidale School welcomes applications from overseas students (day) entering from Kindergarten to Year 12, that is approximately from 5 to 18 years of age. Entry as a boarder is available from Years 6 to Year 12 only.

It is recommended that all International students apply for entry 6 months in advance of their intended enrolment date.

The Application for Enrolment and supporting documents should be mailed to:

The Enrolments Office
The Armidale School
Locked Bag 3003
Armidale NSW 2350 Australia
or faxed to: The Registrar on +61 2 6776 5830
or emailed to: info@as.edu.au

Step 1 Application for Enrolment

- 1 The first step when deciding to pursue TAS as a school for your child is to register with the School for enrolment. By submitting an Application for Enrolment Form together with a fee of AUD \$275, noting the proposed year level and date of entry, your child's name will be placed on a Register of Applicants.
- 2 Your application for admission must include the following:
 - Completed Application form for Overseas Students
 - Certified copy of passport or birth certificate
 - Certified copy of the student's last two School Reports translated in to English
 - Copy of any formal assessment regarding special learning needs of the student translated into English
 - Character reference from current school
 - Copy of the student's AEAS (Australian Education Assessment Service) report or an English language proficiency test
- 3 The Application Fee of AUD \$275 is non-refundable. Please note that making an application does not guarantee entry into the school. It places your name on a list for consideration.

Step 2 Offer of Enrolment

- 4 Your application for enrolment will be assessed by the School and if all reports and documents satisfy the requirements, and there is an appropriate vacancy, you will receive a Letter of Offer.
- 5 All offers are made in writing - this means by a Letter of Offer. This is accompanied by an Enrolment Acceptance Agreement and the Enrolment Acceptance Information Package.
- 6 The Enrolment Acceptance Agreement must be completed in full to satisfy the Australian Government Visa Application requirements.
- 7 It should be noted that, where applicable, consent will be requested to contact the student's previous school.
- 8 All offers of a position in The Armidale School are at the discretion of the Headmaster.

Step 3 Acceptance of the Offer

- 9 To accept the Offer you should return the signed Enrolment Acceptance Agreement with notification of your payment of the Enrolment fees:
 - Enrolment Acceptance Fee
 - One (1) Semester's Tuition and Boarding fees in advance
 - Overseas Student Health Cover
 - Parent's and Friends Association membership
- 10 The Enrolment Acceptance Fee is set at 25% of the annual fee of the year of enrolment and is refunded following payment of the final account when the student leaves the School.
- 11 Enrolment is a contract whereby the School guarantees a place for the applicant for the parents/guardian, who in return undertake to accept the particular and general Terms and Conditions of the Offer.
- 12 On receipt of the signed Enrolment Acceptance Agreement and Enrolment Fees the School will send you the Confirmation of Enrolment (COE) and Confirmation of Appropriate Accommodation and Welfare (CAAW), if applicable, to apply for your Student Visa.

Overseas Students Fee Schedule for 2011

Registration Fee:	Payable on application	\$275.00 (Non-refundable)
Acceptance Fee:	Payable on acceptance	25% of the combined Tuition and Boarding fees for the year of enrolment (refundable following payment of final account on leaving the School)

Tuition Fees (All fees are in Australian Dollars)	Per Year
Junior School	
Years Kinder to 4	\$10,780
Year 5	\$11,070
Middle School	
Year 6	\$11,070
Years 7 to 8	\$21,540
Senior School	
Years 9 & 10	\$21,540
Years 11 & 12	\$22,720

Boarding Fees

Middle School		
Year 6	\$20,080	
Years 7 & 8	\$20,850	
Senior School		
Years 9 & 10	\$20,850	
Years 11 & 12	\$22,060	
Laptop Fee	Years 3 to Year 12	\$675
Higher School Certificate Administration Fee		
	HSC Students Only	\$964
Overseas Students' Health Cover		
	All Students	\$436.87 * see explanatory notes over
Text Book Levy	Year 7 - 10	\$140
	Year 11 - 12	\$145

Additional Costs

Additional charges may apply for other external courses such as the Open High School

Approximate Uniform Costs

Kinder - Year 6	\$400
Year 7-12	\$900

Activities and Excursions - An estimated amount of \$1,500.00 per year is suggested to cover educational and extra-curricular excursions and activities.

Explanatory Notes to TAS Fees

School fees and other costs are determined by the School Board on an annual basis and subject to increases in January. Parents/guardians will be notified of any increases in writing.

Acceptance Fee

This represents a pre-payment that is refunded at the end of your enrolment at TAS.

Tuition Fees

The tuition fee provides for the basic range of academic services available at the School.

It does not cover incidental expenses such as bus travel, day boy lunches, sporting excursions, academic excursions, textbook lease, book room purchases. These are charged separately on a monthly account.

Boarding Fees

The boarding fee provides for complete House care, accommodation, School Medical Centre facilities, study, laundry and meal services.

It does not cover incidental expenses such as taxis, dry cleaning or medical expenses.

Payment of Fees

Fees are billed on a semester basis in January, and June and are payable upon receipt in Australian dollars. Monthly statements are forwarded showing any extra charges that may have been incurred.

When fees are not paid within 21 days the School reserves the right to levy a default charge and discontinue any assistance.

If fees remain unpaid at the end of term then a student's place at the School may be forfeited.

Sibling Discount

A sibling discount applies to the combined yearly tuition and boarding fee where 2 or more children from the one family are enrolled from K to Year 12.

*Overseas Students' Health Cover

From 2011 all new students require up front payment of their Health Cover for the duration of their enrolment.

Laptop Fee

This fee covers the annual rental cost of the laptop, a bag, software, an external hard drive and internet connection costs. An insurance excess of \$250 applies to all computer repairs.

Student Accident Insurance

This is billed at the commencement of the school year and is an additional \$33.00.

Withdrawal

One semester's notice of withdrawal must be given in writing to the Headmaster or half a semester's fee will be charged in lieu of notice.

Privacy

The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a child's enrolment at the School.

The primary purpose of collecting this information is to enable the School to provide schooling for your child.

In this regard the School is bound by the National Privacy Principles contained in the Commonwealth Privacy Act.

The Armidale School

Locked Bag 3003, Armidale, NSW, 2350

email: info@as.edu.au